



# HOSPICE NUTS & BOLTS December 7-8, 2021

**A Virtual, Intensive 2-Day Program  
for Hospice Clinicians and Leaders**

**Hospice Nuts and Bolts** is unlike any Hospice 101 or 201 class you have ever attended. This is a virtual, intensive 2-day program presented by Corridor. The program is designed to reinforce the regulatory and compliance components of hospice for all clinicians and individuals in leadership positions in hospice organizations. Association Members may attend this course at the discounted rate of \$250 per person. Physical course materials and a questionnaire will be sent to registrants in advance, so please register early!



**Continuing Education:** This activity is eligible for 13.0 nurse contact hours.  
The Association for Home & Hospice Care of North Carolina is approved as a provider of nursing continuing professional development by the North Carolina Nurses Association, an accredited approver by the American Nurses Credentialing Center's Commission on Accreditation.



## ABOUT THE PROGRAM

This program, developed and taught by Corridor, covers the Conditions of Participation in detail, including the Medicare benefit from a clinical perspective including eligibility, recertification, what is covered and what is not, levels of care, revocation, discharge and transfer. Throughout the program focus is placed on documentation throughout the continuum of care, including documentation regarding eligibility, levels of care, symptom management and the Local Coverage Determinations (LCDs). In addition, the Comprehensive Assessment and the “rules” surrounding the Plan of Care. Significant focus will be placed on the interdisciplinary team (IDT) including their form and function and the IDT meeting. Facility based care is also highlighted in this program to assist in understanding the importance of care coordination and both the hospice and the facility responsibilities.

Quality Assessment Performance Improvement will be covered in detail, including how QAPI and corporate compliance work hand in hand. Compliance and compliance risk areas will be covered in detail, including details on enforcing agencies.

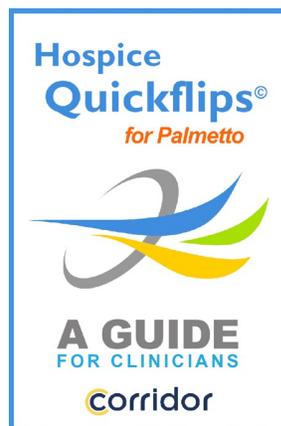
Objectives of Hospice Nuts and Bolts:

1. Understand the basics related to the Hospice Conditions of Participation
2. Define key components of the Medicare Hospice Benefit
3. Identify documentation requirements regarding:
  - Eligibility
  - Comprehensive assessment
  - Recertification
  - LCDs
  - Plan of Care
4. Understand the form and function of the IDT
5. Describe the QAPI program and how it is related to Corporate Compliance
6. Identify areas of Risk and the entities that enforce compliance

**Register before November 29 to ensure timely delivery of a hard copy of Hospice Quickflips or Hospice Medical Director’s Guide Quickflips.**

**There is a Hospice Quickflip for every MAC!**

Attendees who register after November 29 will still receive the hard copy, but we cannot guarantee it will arrive before the workshop.



## ABOUT THE PRESENTERS

### **Sharon Seaton, RN, BSN, CHPN, HCS-O, HCS-D**

Sharon Seaton has 34 years of varied Home Health and Hospice experience in clinical and senior management, as well as experience in compliance in both for-profit and non-profit organizations. Her focus has been on quality, compliance, and education.

As an Executive Director her organization was awarded the “Hospice of the Year” designation for growth and quality scores. She also was the recipient of a Rotary International grant for rural hospice care. She has also worked as a Quality Assurance Reviewer for Home Health coding, OASIS and Hospice Coding Services. Currently, she is a Clinical Product Development Specialist at Corridor. Sharon has been a featured speaker at conferences across the U.S. showcasing both Hospice and Home health coding and compliance.



### **Rebecca Crane, PhD, MSN, RN, CHPN, CHC**

Dr. Crane has more than 45 years of experience in nursing including more than 18 years in senior management for home health and hospice agencies. Dr. Crane offers expertise in home health and hospice management including: staff development and education, personnel management and professional accountability, fiscal responsibilities, regulatory compliance, documentation standards and best practice and with specialty in compliance and quality assurance performance improvement (QAPI). Rebecca also spent several years as an Indiana State Surveyor for Home Health and Hospice agencies conducting state and Federal initial, license renewal, and complaint audits. She is personally a Certified Hospice & Palliative Nurse believing strongly in the value of becoming an expert in the field.

During this long career span, Dr. Crane has continued to pursue higher education beginning as a Licensed Practical Nurse, and continuing through Associate, Bachelor, and Master programs to the current status of a doctoral degree in Nursing Education. Over the past nine years, Rebecca has been teaching in a BSN program at Indiana Wesleyan University. Education has featured largely in her management positions in both home health and hospice. Last year, Dr. Crane became Certified in Healthcare Compliance (CHC).



# Day Two – December 8, 2021

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**\*Please note time listed is Eastern Time**

**8:00 - 8:15am Introductions**

**8:15 - 9:30am The Hospice Medicare Benefit**

- Philosophy of the Hospice Benefit
- Core Services
- Determining What is Covered
- The Hospice Physician
- Levels of Care
- Election of Benefit, Addendum, and Certification

**9:30 - 9:45am Break and Prize Wheel**

**9:45 - 11:15am Conditions of Participation: Subpart C**

- Patient Rights
- Initial and Comprehensive Assessment
- Coordination of Services
- Introduction to the IDG
- Top 10 Survey Deficiencies

**11:15 - 12:00pm Emergency Preparedness & Infection Control**

- Understand the Components of Emergency Preparedness Plan
- Understand the Risk Assessment
- Understand Training Requirements
- Three Components of your Infection Control Program
- Survey Focus - PHE

**12:00 - 1:00pm Lunch**

**1:00 - 2:15pm Interdisciplinary Group and The Plan of Care**

- Case Study - IDG Decision Making
- Barriers to Effective IDG Meetings
- The Care Planning Process
- Meeting Agenda: Roles and Responsibilities
- Individualizing the POC
- The Role of the Hospice Physician

**2:15 - 2:30pm Break and Prize Wheel**

**2:30 - 3:30pm Facility Based Care**

- Coordination of Care
- The POC and Documentation
- Visit Reporting
- The Companion Rule: Roles and Responsibilities
- Relationship Building
- The Inpatient Unit and GIP

**3:30 - 3:45pm Case Study - Coordination of Care**

**3:45 - 5:00pm Proof of Excellence: Hospice Quality Reporting and QAPI**

- QAPI in the age of Public Reporting
- HQRP: What You Need to Know
- Individualizing the POC
- Building a Culture of Compliance

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## **8:00 - 8:30am Painting the Picture (Activity)**

### **8:30 - 10:30am Making the Case for Eligibility**

- Targeted Probe and Educate (TPEs) and ADRs
- Documentation and Demonstrating Eligibility
- The Local Coverage Determination Guidelines
- Supporting Prognosis: Making the Case Every Time
- Assessment Prompts
- Documenting Pain
- Discharge and Revocation

### **10:30 - 10:45am Break and Prize Wheel**

### **10:45 - 12:00pm Coding and Documentation**

- What is Diagnosis Coding and Why is it Important?
- Why Accurate Coding is Essential
- Ensuring Your Comprehensive Assessment Gathers the Necessary Information for an Accurate Claim
- Terminal Diagnosis and Related Conditions
- Prohibited Codes

### **12:00 - 1:00pm Lunch**

### **1:00 - 2:15pm Risk Areas for Hospices**

- Pre-payment and Post-payment Reviews
- Government Oversight
- Hospice Compliance and Managing Risk
- Legal Implications

### **2:15 - 2:45pm Case Study - Risk**

### **2:45 - 3:00pm Break and Prize Wheel**

### **3:00 - 4:00pm A Day in the Life**

- Reality Check
- Planning and Setting-up Your Day
- Efficiency
- Time Management
  - Interruptions
  - Urgent Patient Needs Send Your Day Sideways
  - The Chatty (Lonely) Patient
  - Self-Care

### **4:00 - 4:30pm Final Q&A**

- Questions
- Review of the Pre-Test Questions/Answers
- Post-Test

### **4:30 - 5:00pm Creating a Culture of Eligibility**

- Review of Eligibility
- Review of Medical Record of Physician Documentation
- Supporting Detailed Documentation

Oregon Association for Home Care  
Hospice Nuts and Bolts  
A Virtual 2-Day Intensive: December 7-8, 2021

- **Confirmation:** Prior to the webinar, you will receive a Zoom confirmation email which will include a join link to access the webinar, a dial-in number and an access code to listen in via telephone. You will also be sent any pertinent handouts if available.
- **Registration Fee:** The registration fee covers one individual and one continuing education (CE) certificate (if applicable). Multiple site participation from individuals within your agency will require separate registration. For example: if your agency has paid for 1 participating registration but 3 people from your agency would like to attend a receive CE credit, your agency will need to pay a separate registration fee for all 3 participants. In addition, if your agency has sent in 1 registration but 3 people from your agency register through the Zoom link, your agency will be invoiced the registration fee for the additional 2 registrations. The handouts will be emailed to you to the email address you provide. Please feel free to provide an additional email address as a backup.
- **NO CANCELLATIONS ONCE REGISTRATIONS HAVE BEEN RECEIVED**
- **THIS EVENT WILL NOT BE RECORDED.**

Please Make Your Selection Below:		
OAHC Members	\$250	
Non-Members	\$450	

<b>Amount Enclosed</b>	
<b>Attendee Name</b>	
<b>Agency Name</b>	
<b>Agency Address</b>	
<b>City State Zip</b>	<b>Phone</b>
<b>Attendee Email</b>	<b>Alternate Email</b>

*If paying by check, please make payable to OAHC*

<b>Credit Card Number</b>	<b>Exp. Date</b>
<b>Name (as it appears on card)</b>	
<b>Address of cardholder</b>	
<b>Email Address for CC receipt</b>	
<b>Signature (required)</b>	

**Registration must be received in writing and will not be accepted without payment. Three easy ways to register:**

1.	Online Registration - please visit <a href="http://www.oahc.org">www.oahc.org</a>
2.	Mail registration form with total registration fees (check or credit card) to: OAHC, 1249 Commercial St. SE, Salem, OR 97302
3.	Fax form with total registration fees (credit card) and signature to 877.458.8348

Contact Brandy Sweet with questions: 503.364.2733 or [bsweet@oahc.org](mailto:bsweet@oahc.org)